

Training MANUAL

Members

This User Manual offers a concise, authoritative guide to participating in INGENIUM Intra-Alliance Forum, outlining essential functions for posting, searching, and managing your profile.



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**INGENIUM
INTRA-ALLIANCE
FORUM**

By Working Package 3

Content

Bellow you will find the contents of the
INGENIUM Intra-Alliance Forum
Members Manual



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Members

Profile pages can be reached using My Profile menu or by clicking on Member Name link. Member Profile consists of three subPages:

- Profile home
- Account
- Activity
- Subscriptions



Profile Home Page

The screenshot shows a user profile for 'Monika'. At the top, there's a navigation bar with 'Forums', 'Members', 'My Profile' (highlighted), and 'Logout'. Below this, a breadcrumb trail shows 'Members > monika'. The profile section includes a circular profile picture of a woman, the name 'Monika', and details: 'Group: Registered', 'Joined: December 20, 2016 9:50 am', and 'Title: Trusted Member'. A star rating system shows 5 stars. Below the profile, there's a tabbed interface with 'Profile', 'Account', 'Activity', and 'Subscriptions'. The 'Member Activity' section displays a grid of statistics: 550 forum posts, 75 topics, 8 questions, 1 answers, 16 question comments, 39 liked, 54 received likes, 5/10 rating, 9 blog posts, and 156 blog comments. The 'Member information' section at the bottom shows: Last Active (December 20, 2016 7:16 pm), Location (Italy), Timezone (Rome), and Signature (Be smart! Be unique! Be loved!).

In profile home page you can see two sections:

- Member Activity Statistic
- Member Information

Member Activity Statistic

In this section you can find number of posts, questions, topics, comments posted by this user. As well as number of received and made likes. This section is under active development and it'll be improved with more activity data.

Member Information

This section displays member information inserted in My Profile > Account Page (only public information).

Members

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Account Page

The screenshot shows the 'Account' subPage of a forum profile for a user named 'Monika'. The page has a navigation bar with 'Forums', 'Members', 'My Profile', and 'Logout'. Below the navigation bar, there's a breadcrumb trail: 'Members > Monika > Account'. The user's profile information is displayed at the top, including a circular avatar, the name 'Monika', and details: 'Group: Registered', 'Joined: December 20, 2016 9:50 am', and 'Title: Trusted Member'. A star rating of 5 stars is shown. Below the profile information, there's a tabbed interface with 'Profile', 'Account', 'Activity', and 'Subscriptions'. The 'Account' tab is active, showing a form for editing profile information. The form includes fields for Username (monika), Display Name (Monika), Nickname (moni), Email (monika@example.com), Title (Member), User Group (Registered), Avatar (WordPress avatar system), Website, Social Networks (Facebook, Twitter, Gtalk, Yahooo, AOL IM, ICQ, MSN, Skype), Location (Italy), Timezone (Rome), Occupation (Photographer), Signature (Be smart! Be unique! Be loved!), About Me (Lorem ipsum dolor sit amet...), and Change password (Old password, New password, New password again). A 'SAVE CHANGES' button is at the bottom.

Forums Members My Profile Logout

Members > Monika > Account

Forum Profile

 **Monika**
Group: Registered
Joined: December 20, 2016 9:50 am
Title: Trusted Member

★★★★★ 5 ★

Profile Account Activity Subscriptions

Username: monika

Display Name: Monika

Nickname: moni

Email: monika@example.com

Title: Member

User Group: Registered

Avatar: ☒ Wordpress avatar system
☐ Specify avatar by URL:
☐ Upload an avatar No file selected.

Website:

Social Networks: Facebook: Twitter:
Gtalk: Yahooo:
AOL IM: ICQ:
MSN: Skype:

Location: Italy

Timezone: Rome

Occupation: Photographer

Signature: Be smart! Be unique! Be loved!

About Me: Lorem ipsum dolor sit amet, fugit adolescents id sea. Alla tacimates patrioque ne eam. Liber menandri vel ad, sit ignota luvaret adipiscing ad. Albuscus luptatum eam eu, et eam pericula defniebas.

Change password: Old password
New password
New password again

On this subPage of Member Profile users can edit profile information, change Avatar, Timezone and Signature. All data (except username) are available for managing here. Only Usergroup setting is available for admins and moderators.

Members

Profile pages can be reached using My Profile menu or by clicking on Member Name link. Member Profile consists of three subPages:

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Activity Page

A screenshot of a forum member's activity page. The page has a dark grey header with navigation links: 'Forums', 'Members', 'My Profile' (highlighted), and 'Logout'. Below the header, a breadcrumb trail shows 'Home > Members > robert > Activity'. The member's profile is shown on the left, featuring a blue circular avatar with a white 'F', the name 'Robert', and details: 'Group: Admin', 'Joined: March 30, 2016 7:56 pm', and 'Title: Support'. A row of 10 stars and a '3' icon are displayed below the profile. The main content area shows a list of forum posts with their titles and timestamps. The posts are: 'You can do the same with Forum and Topic feed options. Howev...', 'Fixed. You've deleted the main forum page. There should be t...', 'There is no such feed yet.', 'Have you done new configuration in Server or in Wordpress?As...', 'Thank you. But I asked for deactivating all plugins, the inf...', 'Click on some Forum link and find Topic RSS feed link of thi...', 'Could you please leave a screenshot of Forum Settings > G...', 'Hi SamHunter, Thank you for letting us know we'll check this ...', 'Hi 210mike!m sorry but I don't see what do you mean saying ...', 'Thank you SamHunter, sure, this is under improvement, we'll g...', 'Hi Ferdian7, it seems you use some plugin to make your websit...', 'It's located on top menu bar.', 'The feature you're talking about is also known as Multi-quot...', 'Here is a video of my last quote/post:', and 'I'm looking for a simple "select & quote" that's it.I th...'. At the bottom, it says 'Page 1 / 77' and 'Next >'.

Profile	Account	Activity	Subscriptions
[F]	You can do the same with Forum and Topic feed options. Howev...	1 min ago	
[F]	Fixed. You've deleted the main forum page. There should be t...	4 mins ago	
[F]	There is no such feed yet.	55 mins ago	
[F]	Have you done new configuration in Server or in Wordpress?As...	1 hour ago	
[F]	Thank you. But I asked for deactivating all plugins, the inf...	1 hour ago	
[F]	Click on some Forum link and find Topic RSS feed link of thi...	2 hours ago	
[F]	Could you please leave a screenshot of Forum Settings > G...	2 hours ago	
[F]	Hi SamHunter, Thank you for letting us know we'll check this ...	3 hours ago	
[F]	Hi 210mike!m sorry but I don't see what do you mean saying ...	3 hours ago	
[F]	Thank you SamHunter, sure, this is under improvement, we'll g...	13 hours ago	
[F]	Hi Ferdian7, it seems you use some plugin to make your websit...	13 hours ago	
[F]	It's located on top menu bar.	20 hours ago	
[F]	The feature you're talking about is also known as Multi-quot...	21 hours ago	
[F]	Here is a video of my last quote/post:	22 hours ago	
[F]	I'm looking for a simple "select & quote" that's it.I th...	22 hours ago	

Here you can see member topics and posts. This page is also under improvement. It's planned to display as much as possible activity information. Also it will be integrated with Profile Plugins user activities.

Members

Profile pages can be reached using My Profile menu or by clicking on Member Name link. Member Profile consists of three subPages:

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Subscriptions Page

Forums Members My Profile Logout

Members > robert > Activity >

Forum Profile

 **Robert**
Group: Admin
Joined: March 30, 2016 7:56 pm
Title: Support

★ ★ ★ ★ ★ ● ● ● ● ● 3

Profile	Account	Activity	Subscriptions
	You can do the same with Forum and Topic feed options. Howe...	1 min ago	
	Fixed. You've deleted the main forum page. There should be t...	4 mins ago	
	There is no such feed yet.	55 mins ago	
	Have you done new configuration in Server or in Wordpress?As...	1 hour ago	
	Thank you. But I asked for deactivating all plugins, the inf...	1 hour ago	
	Click on some Forum link and find Topic RSS feed link of thi...	2 hours ago	
	Could you please leave a screenshot of Forum Settings > G...	2 hours ago	
	Hi SamHunter,Thank you for letting us know we'll check this ...	3 hours ago	
	Hi 210mike!i'm sorry but I don't see what do you mean saying ...	3 hours ago	
	Thank you SamHunter,sure, this is under improvement, we'll g...	13 hours ago	
	Hi Ferdian7,It seems you use some plugin to make your websit...	13 hours ago	
	It's located on top menu bar.	20 hours ago	
	The feature you're talking about is also known as Multi-quot...	21 hours ago	
	Here is a video of my last quote/post:	22 hours ago	
	I'm looking for a simple "select & quote" that's it! th...	22 hours ago	

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Another subPage of Member Profile. This is designed to list member subscriptions to forums and topics.

This list helps to own subscriptions and stop receiving notifications using “Unsubscribe” link located on the right side of each forum and topic.

Topics & Posts



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New Topic / Question

Forums Members My Profile Logout

Plugin Support > How-To and Troubleshooting >

How-To and Troubleshooting

Subscribe for new topics | RSS

ADD TOPIC

Page 1 / 18 1 Next >

Topic title	Posts	Views
If Reply button doesn't work First post and replies ^ Last post by Tomsonxy, 4 weeks ago >	3	447
Hi dear wpDiscuz users, We're getting lots of ques...	7 months ago	By Tomsonxy
hi, i am using speed booster pack and i discovered...	1 month ago	By auludag

Forums Members My Profile Logout

gVectors Plugins Su... > How-To and Troubleshooting >

How-To and Troubleshooting

Subscribe for new topics | RSS

ADD TOPIC

Topic title	Last Post
Format Title, Count and Price_range on Slider? thebioguy, 3 weeks ago	0 Votes 2 Answers 18 Views By thebioguy > 3 weeks ago
Slider showing at the top of homepage tamofer, 1 month ago	0 Votes 0 Answers 49 Views By Tomsonxy > 3 weeks ago

How-to and Troubleshooting

Subscribe for new topics | RSS

Add topic

Topic title:

Enter title here

B I U

☐ Set Topic Sticky

Attach file: No file selected.

Maximum allowed file size is 10 MB

☐ Subscribe to this topic.

SAVE

Buttons to add a new topic/questions are located in forum pages, you should click on some forum title (link) and enter to the forum you want to open a discussion topic or ask a question.

Click on [Add Topic] button to start creating a new topic. It opens topic rich editor (TinyMCE).

- Yellow – Forum Title
- Pink – Field to enter topic title
- Green – Topic text
- Orange – Option to set this topic as sticky
- Red – Button to brows and attach file to this topic
- Blue – Topic subscription checkbox
- Purple (blue button) – Click to save and publish this topic.

Topics & Posts

New Reply, Answer, Comment, Quote



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Forum has different forum layouts we use three different terms for posts:

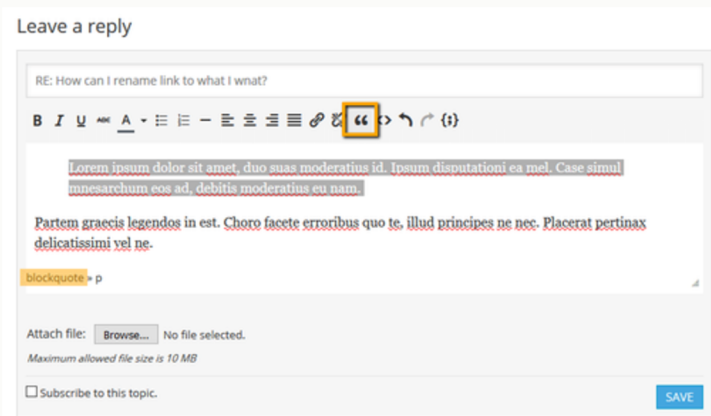
Reply – is the regular reply to topic posts or to other replies

Answer – is a reply to Question which supposed to contain an answer (Q&A forum layout).

Comment – Use comments to ask for more information or suggest improvements. Avoid answering questions in comments.

Topics & Posts

New Reply, Answer, Comment, Quote



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Quote – this feature makes it easier to distinguish between quoted text and new reply – thus following the flow of conversation becomes easier.

Quote inline (copy-paste multiquote) – You can also copy a part of text, paste in new reply editor, select and click on quote button (rich editor toolbar)

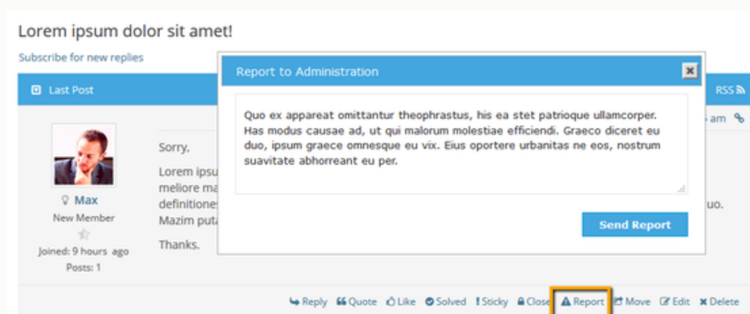
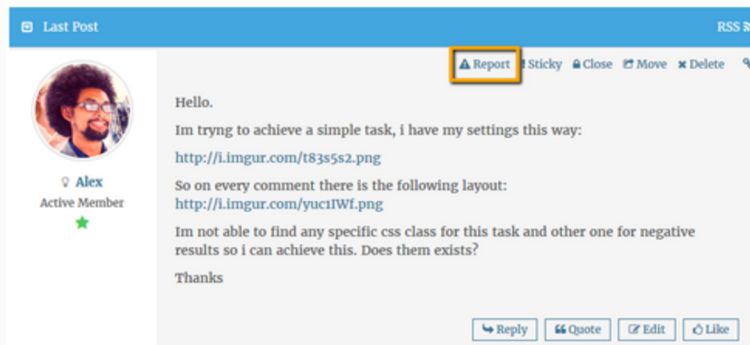
Add new post and quote buttons are only available for Usergroups who have “Can post reply” permission in granted forum access

Topics & Posts

Report a Post



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If you receive an inappropriate message, see spam anywhere on the platform, or would like to report any member-created content, then you should use the Report abuse button under/above each post.

After you click the Report abuse button, you will be asked to state your reasons for reporting abuse. Forum admins will receive a message and then take a closer look at the situation.

Topics & Posts

Forum / Topic Subscription



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Forum Subscription

Subscribe for new topics – This allows you subscribe to new topics of certain forum.

If the double opt-in subscription system is enabled you'll be asked to confirm your subscription via email.

User clicks on “Confirm my subscription” link and starts getting new topic notification emails

The screenshot displays the wpForo forum interface. At the top, there's a navigation bar with 'Forums', 'Members', 'My Profile', and 'Logout'. Below this, the breadcrumb trail shows 'wpForo Community' > 'wpForo Announcements...'. The main section is titled 'wpForo Announcements' and includes a 'Subscribe for new topics' button (highlighted with an orange box) and an 'Add topic' button. Below this is a table of forum topics:

Topic title	Posts	Views	Last Post
 wpForo 1.1.1 is released! Robert, 2 weeks ago	23	665	By behrooz > 2 days ago

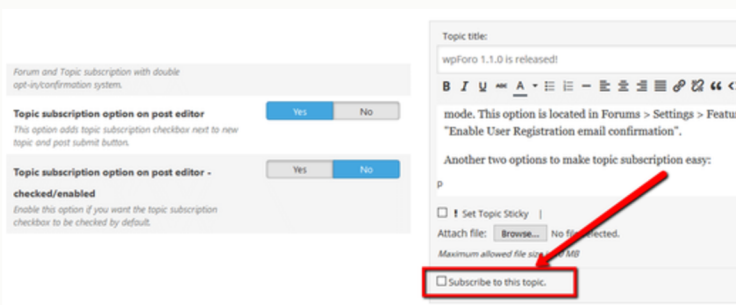
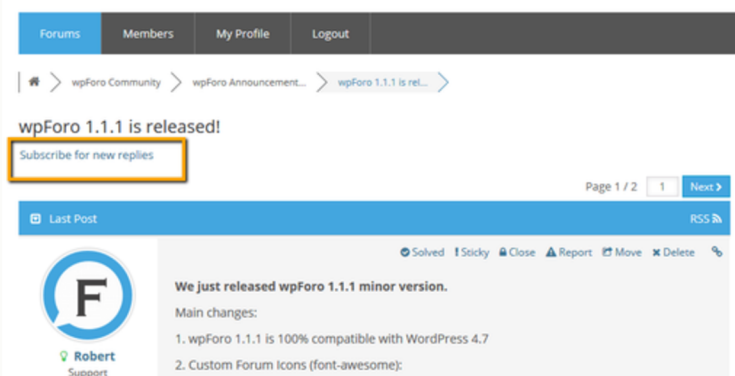
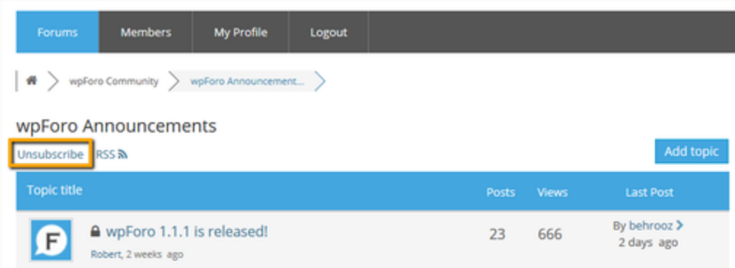
Below the forum list, two email screenshots are shown. The first email is titled 'Please confirm subscription to - wpForo Announcements Forum' and is dated 12/4/16. It contains a message from 'wpForo <noreply@wpforo.com>' to 'support', thanking the user for subscribing and providing a 'Confirm my subscription' link. The second email is titled 'New Topic' and is dated 12/31/16 (4 days ago). It contains a message from 'wpForo <noreply@wpforo.com>' to 'me', announcing a new topic 'wpForo 1.1.2 is released!' and providing an 'Unsubscribe' link.

Topics & Posts

Forum / Topic Subscription



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User can unsubscribe to the forum whenever he/she wants by clicking on Unsubscribe link. Also you can unsubscribe using the Unsubscribe button located under the Forum title you've subscribed.

Topic Subscription

This is similar to Forum subscription. The only difference in Subscription buttons. You can find topic subscription button in topic page. Click on a topic title/link and find [Subscribe for new replies] link.

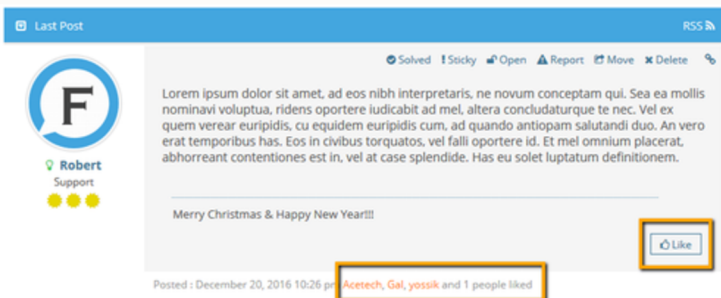
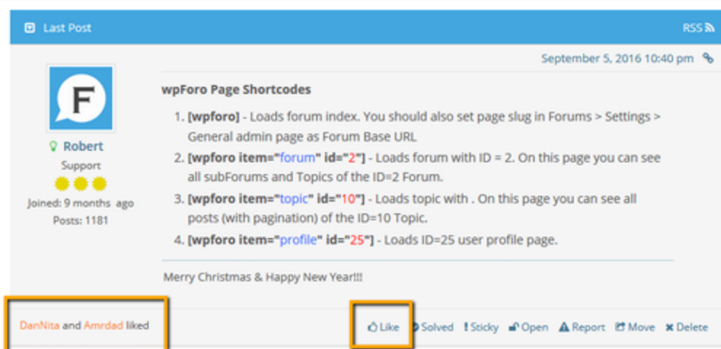
Another easy way to subscribe to own topic or to other topics is using Subscribe to this topic checkbox.

Topics & Posts

Like / Vote Up / Vote Down / Is Answer



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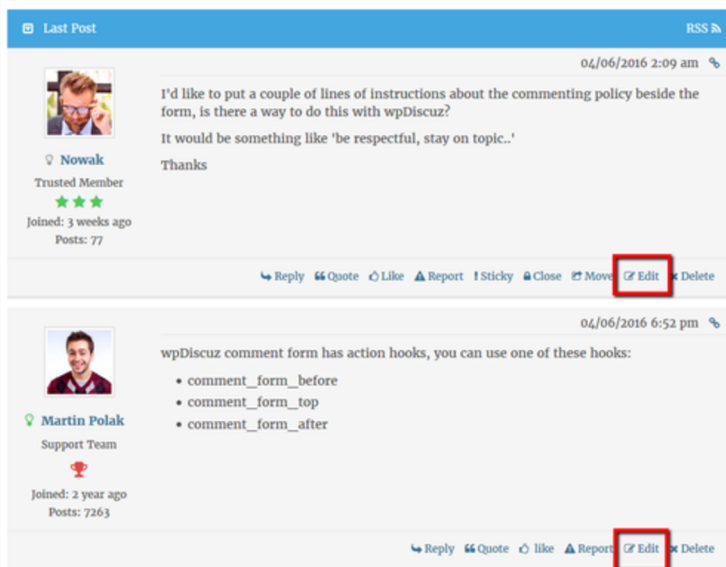


The like button is a feature in forums where the user can express that they like, enjoy or support certain post. Forum displays the number and name of users who liked each post. This is a quantitative alternative to other methods of expressing reaction to content, like writing a reply text. Rather than posting “+1” or “Agreed”, users can use the Like button.

This is a regular like button, you can see that on regular forum layouts such as Extended and Simplified.

Topics & Posts

Edit Topics and Posts



In case you need to change something in posted topic or reply you can use Edit button. This button is available for all posts and replies.

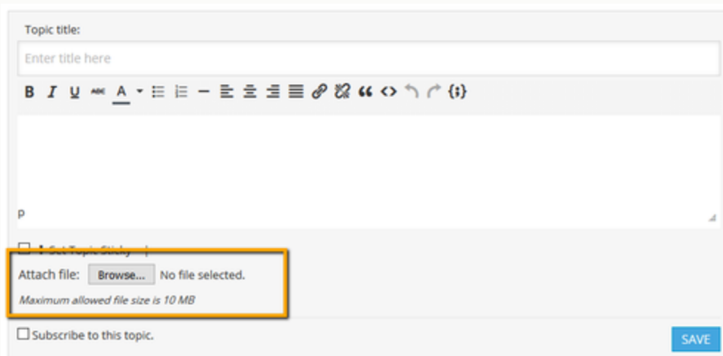
Regular forum users are not allowed to edit own topics and posts whenever they want. There are time-frames for this purpose.

Edit topic and post buttons are only available for Usergroups who have following permissions in granted forum access (by default all except guests):

- Can edit own topic
- Can edit own replay

Topics & Posts

File Attachments



Topic title:
Enter title here

B I U

Attach file: No file selected.
Maximum allowed file size is 10 MB

☐ Subscribe to this topic.



You will find a button [Browse] – Attach file. Click the [Browse] button and locate the file. Once you have selected a file. This file will automatically be uploaded and attached to this topic/post once topic is submitted.

Topics & Posts

File Attachments



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Leave a reply

RE: User uploading image showing

B I U A [List of icons]

Hi doubleudragon,

wpForo Beta-4 support image auto-embed. Just put image URL in post content it'll become image HTML:

http://wpforo.com/wp-content/uploads/2016/07/2016-07-15_1342.png

Attach file: No file selected.
Maximum allowed file size is 10 MB

To include an image that is not uploaded as an attachment and is located on another website, you can do so by copying the full URL to the image, (not the page on which the image is located), and either in post content. This will be automatically replaced to an image.

WordPress default list of allowed file types for attachments:

jpg, jpeg, jpe, gif, png, bmp, tiff, tif, ico, asf, asx, wmv, wmx, wm, avi, divx, flv, mov, qt, mpeg, mpg, mpe, mp4, m4v, ogv, webm, mkv, 3gp, 3gpp, 3g2, 3gp2, txt, asc, c, cc, h, srt, csv, tsv, ics, rtx, css, htm, html, vtt, dfxp, mp3, m4a, m4b, ra, ram, wav, ogg, oga, mid, midi, wma, wax, mka, rtf, js, pdf, class, tar, zip, gz, gzip, rar, 7z, xcf, doc, pot, pps, ppt, wri, xla, xls, xlt, xlw, mdb, mpp, docx, docm, dotx, dotm, xlsx, xlsx, xlsb, xltx, xltm, xlam, pptx, pptm, ppsx, ppsm, potx, potm, ppam, sldx, sldm, onetoc, onetoc2, onetmp, onepkg, oxps, xps, odt, odp, ods, odg, odc, odb, odf, wp, wpd, key, numbers, pages.

Any questions?

Please be free to make your questions
about the INGENIUM Intra-Alliance Forum

ingenium-university.eu/intra-alliance



helpdesk@ingenium-university.eu



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