



INGENIUM
European University

INGENIUM Intra-Alliance

FORUM - Members Manual

This User Manual offers a concise, authoritative guide to participating in INGENIUM Intra-Alliance Forum, outlining essential functions for posting, searching, and managing your profile.

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Login Page

To log in to the intra-alliance platform, users must click the Sign-in button when they visit the intra-alliance page.



Intra-Alliance Platform

This communication platform facilitates internal communication within the Alliance. It offers features such as forums, email access, repository integration, helpdesk, and displays a calendar directly from the repository (view-only). Additionally, it includes CRM functionalities with information about partners and working groups and allows users to register for work package teams upon moderator approval.

Sign In



Manuals and Guidelines Platform

Forum Members Manual
Forum Moderators Manual
CRM Manual



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Login Page

Users can log in using their university's SSO by clicking on their university's button. If the university does not provide SSO support, they must use the local account that has been created for them. The login credentials for the local account have already been sent by the system.



SSO connectivity has been activated.

To access the **Intra-Alliance Platform**, please sign in using your **academic account via SSO**.

If your University is not listed, you may use the **local account credentials** that were sent to your email. If you have not received these credentials, please open a support ticket at helpdesk@ingenium-university.eu

Email Address

y.eu

Password

Remember Me

OR

University Of Crete

TUIASI

UdA

OVIEDO

XAMK

HIS

Forum Main Page

Upon signing in to the intra-alliance platform, users are directed to the Alliance Forum.

The screenshot displays the main interface of the INGENIUM Intra-Alliance Forum. At the top, a navigation bar includes links for 'Forums', 'Recent Posts', 'My Profile', and 'Logout', along with a search icon and a notification bell. Below this, the forum title 'INGENIUM Intra-Alliance Forum' is shown, accompanied by a home icon and a search icon. A secondary navigation bar features 'Unread Posts', 'Forums', and 'Topics' with notification icons, and an 'Add Topic' button. The main content area is titled 'INTRA-ALLIANCE FORUM' and features a 'WP3' forum icon. A statistics table shows 2 topics, 2 posts, and 2 forum participants. A recent post is visible: 'This is a test' by User Test, posted 8 minutes ago. A 'Share' section includes icons for X and WhatsApp. At the bottom, a 'Forum Information' section provides summary statistics: 10 Forums, 3 Topics, 3 Posts, 1 Online, and 246 Members. It also lists 'Our newest member:' and includes a legend for forum and topic icons such as 'Not Replied', 'Replied', 'Active', 'Hot', 'Sticky', 'Unapproved', 'Solved', 'Private', and 'Closed'.

Forums Recent Posts My Profile Logout

INGENIUM Intra-Alliance Forum

Unread Posts | Forums | Topics

INTRA-ALLIANCE FORUM

Add Topic

WP3

Topics	Posts	Forum Participants
2	2	

This is a test
By User Test, 8 minutes ago

Share:

Forum Information

Mark all read Recent Posts Unread Posts Tags

10 Forums 3 Topics 3 Posts 1 Online 246 Members

Our newest member:

Forum Icons: Forum contains no unread posts Forum contains unread posts

Topic Icons: Not Replied Replied Active Hot Sticky Unapproved Solved Private Closed

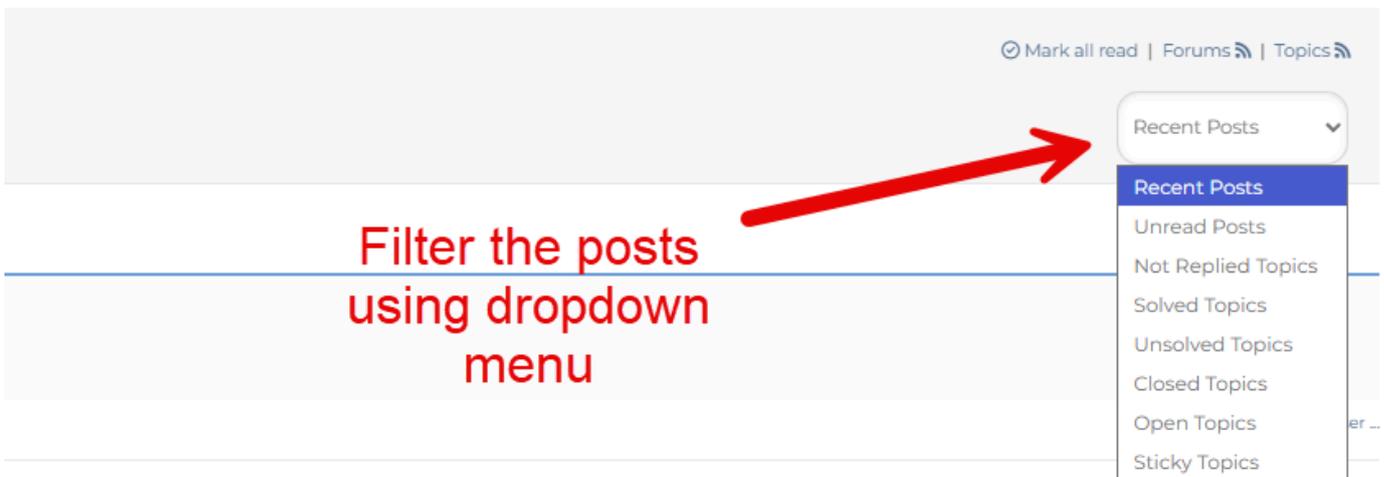
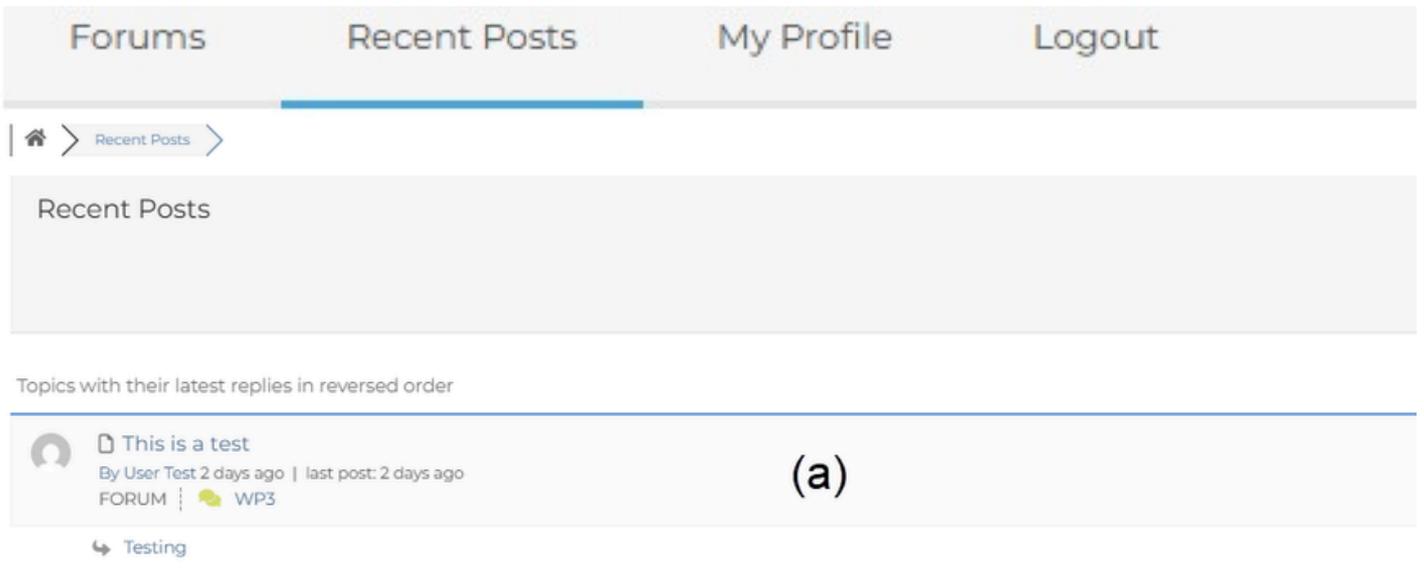
Forum Main Page

The screenshot shows a forum interface with the following elements:

- (a) Navigation Menu:** Located at the top, it includes links for "Forums", "Recent Posts", "My Profile", and "Logout".
- (b) Forum Content Area:** The main area displaying the "Intra-Alliance Forum". It includes a breadcrumb "Intra-Alliance Foru...", forum title "Intra-Alliance Forum", and a post "This is a test" by "User Test" from 2 days ago. A table on the right shows statistics: 2 Topics, 2 Posts, and 3 Forum Participants.
- (c) Forum Information:** A section at the bottom providing statistics: 10 Forums, 3 Topics, 3 Posts, 1 Online, and 273 Members. It also lists forum icons (unread posts) and topic icons (Not Replied, Replied, Active, Hot, Sticky, Unapproved, Solved, Private, Closed).

- Section **(a)** is the forum menu, which allows the user to, view the forums, access the recent posts, manage the profile, and log out of the platform.
- Section **(b)** is the main area, displaying **ONLY** the forums to which the user is subscribed.
- Section **(c)** is the forum statistical information.

Recent Posts



Under the **Recent Posts** menu option, the user can view all the latest posts made in the forum **(a)**, along with information about which user posted them and how long ago they were submitted. These posts can be filtered using the menu options provided.

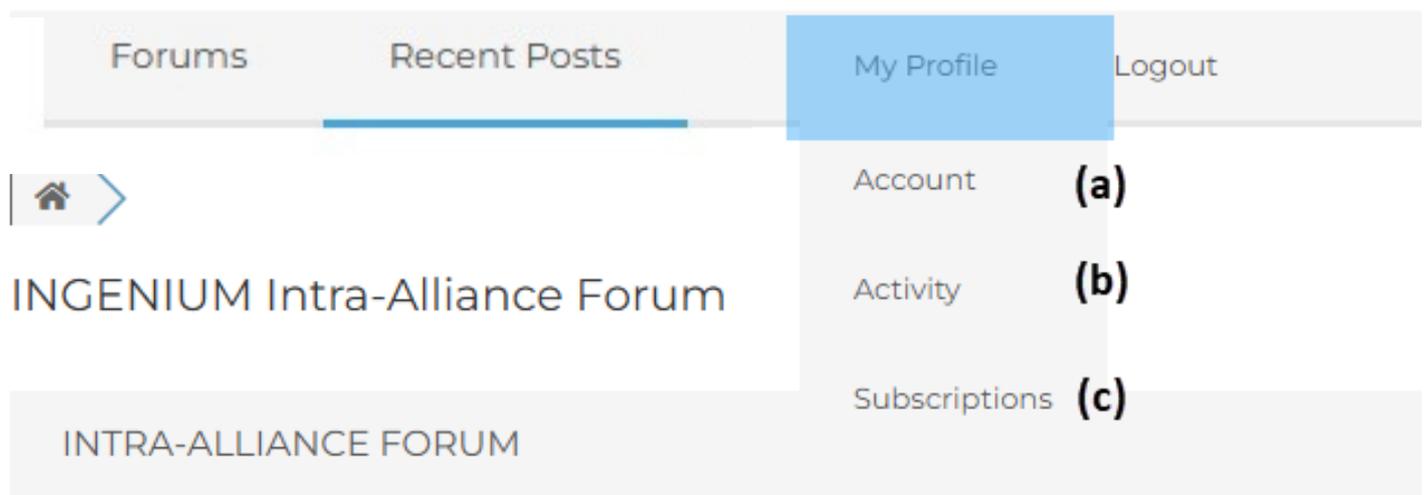
My Profile

When navigating to the **My Profile** option in the menu, the user may either click directly on **My Profile** to view their profile information or select one of the submenu options.

(a) Under **Account**, the user can edit their profile and update their personal information.

(b) Under **Activity**, the user can view the account's full activity history, including the number of topics and replies they have submitted and their respective locations.

(c) Finally, under **Subscriptions**, the user can view the forums they are subscribed to (although this functionality is not applicable in this particular forum).



My Profile

The screenshot shows a user profile for Maria Anastasaki. At the top, there is a navigation bar with "Forum Home" and "Recent Posts" links. The profile header includes the INGENIUM European University logo, the user's email (maria.anastasaki@uoc.gr), and their handle (@maria-anastasaki). Below this, it shows "WP3" and the name "Maria Anastasaki". On the right side of the header, it indicates "Joined: Nov 5, 2024" and "Last seen: Feb 16, 2026".

Below the header, it shows "0 Followers / 1 Following" and a notification bell icon. The main content area has a navigation bar with "Profile", "Activity", "Favored", and "Subscriptions" tabs. The "Profile" tab is active, displaying a grid of statistics:

2 Forum Posts	0 Topics	0 Questions	0 Answers	0 Question Comments	1 Liked
0 Received Likes	0 Received Dislikes	0/10 Rating	0 Blog Posts	0 Blog Comments	

Below the statistics, there is an "About Me" section with a placeholder text: "This is the About me section".

In this section you can find number of posts, questions, topics, comments posted by this user. As well as number of received and made likes.

Account Page

Recent Posts | **My Profile** | Logout

Account (a)
Activity (b)
Subscriptions (c)

INGENIUM European University
maria.anastasaki@uoc.gr | @maria-anastasaki
WP3 Maria Anastasaki

0 Followers / 1 Following

Joined: Nov 7, 2024
Last seen: Dec 4, 2025

Profile | Activity | Favored | Subscriptions

USERNAME: maria.anastasaki@uoc.gr

DISPLAY NAME *: maria.anastasaki@uoc.gr

NICKNAME *: maria-anastasaki
URL Address Identifier

EMAIL *: Email

TITLE *: Maria Anastasaki

AVATAR
 Default Avatar
 Specify Avatar By URL:
 Upload An Avatar
Περίληψη... Δεν επιλέχθηκε αρχείο.

ABOUT ME
B I
This is the About me section

OCCUPATION: Technical support

Save Changes

On this page, users can update their profile information, change their avatar, add information on the About me section and add your occupation.

Activity Page

The screenshot shows a forum user profile for Maria Anastasaki. The profile banner features the INGENIUM European University logo and the user's email (maria.anastasaki@uoc.gr) and handle (@maria-anastasaki). Navigation links for 'Forum Home' and 'Recent Posts' are visible in the top right. The user's join date is Nov 5, 2024, and their last seen date is Feb 16, 2026. The profile shows 0 followers and 1 following. The 'Activity' tab is selected, displaying a list of topics. The first topic is 'This is a test', posted 2 days ago, with 0 replies and 0 views. The second topic is 'Test Topic', posted 2 months ago, with 0 replies and 0 views. Both topics are associated with the 'WP3' forum.

Forum Home | Recent Posts

INGENIUM
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maria.anastasaki@uoc.gr | @maria-anastasaki

WP3 Maria Anastasaki

Joined: Nov 5, 2024
Last seen: Feb 16, 2026

0 Followers / 1 Following

Profile Activity Favored Subscriptions

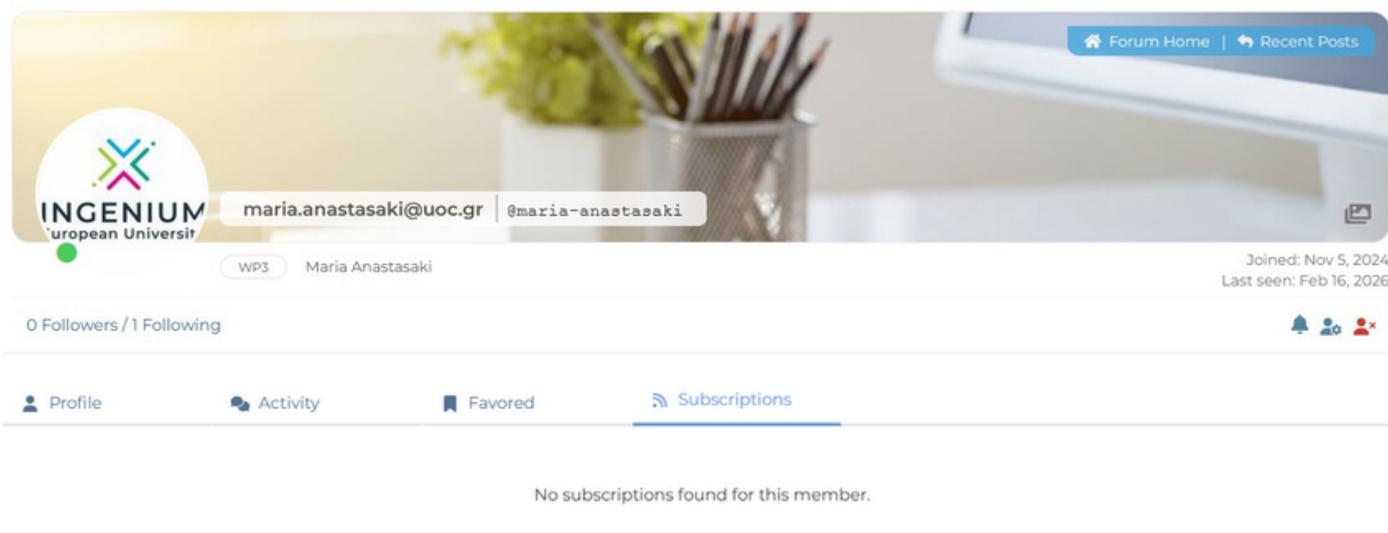
Topics: 1 / Replies: 0

All Topics Replies

TOPIC	FORUM	Replies	Views	Time
This is a test	WP3	0	0	2 days ago
Test Topic	WP3	0	0	2 months ago

On this page, you can view your topics and posts.

Subscriptions Page



Forum Home | Recent Posts

 maria.anastasaki@uoc.gr | @maria-anastasaki

WP3 Maria Anastasaki

Joined: Nov 5, 2024
Last seen: Feb 16, 2026

0 Followers / 1 Following

Profile Activity Favored **Subscriptions**

No subscriptions found for this member.

This page shows the user's subscriptions to forums and topics.

From this list, users can manage their subscriptions and stop receiving notifications by clicking the "Unsubscribe" link next to each forum or topic.

New Topic / Question

Forums Recent Posts My Profile Logout  

 > Intra-Alliance Foru... > WP3 >

WP3

[Subscribe for new topics](#) [RSS](#) [Add Topic](#)

Topic Title	Views	Posts	Participants
 This is a test User Test, 2 days ago	1	1	No replies
 testing INTRA-ALLIANCE FORUM Chalkiadakis Georgios, 3 months ago	1	1	No replies

 Unread Posts |  Forums |  Topics

[Add Topic](#)

Topics	Posts	Forum Participants
2	2	

 This is a test
By User Test, 2 days ago

Click on [Add Topic] button to start creating a new topic. It opens topic rich editor (TinyMCE).

Add Reply

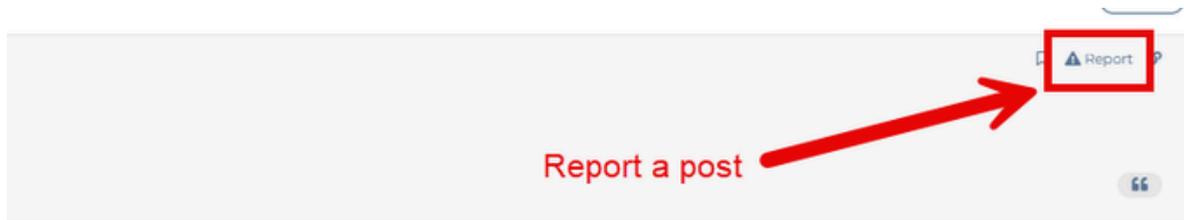
Leave a reply



The screenshot shows a forum reply form. At the top, there is a 'TITLE' field containing the text 'RE: testing INTRA-ALLIANCE FORUM'. Below the title is a rich text editor toolbar with various icons for text formatting (bold, italic, underline, strikethrough, text color, background color), list creation, indentation, link, unlink, quote, code, undo, redo, insert image, and source code. Below the toolbar is a large text area for the reply content. Underneath the text area, there is an 'Attach File' section with a button labeled 'Επιλογή αρχείου' and the text 'Δεν επιλέχθηκε κανένα αρχείο.' and 'MAXIMUM ALLOWED FILE SIZE IS 10MB'. At the bottom left, there is a checkbox for 'Subscribe To This Topic'. At the bottom right, there is a blue 'Add Reply' button, which is highlighted by a red arrow. At the very bottom, there are status indicators: 'Preview', '0 Revisions', and 'Saved'.

Add Reply – Click this to post a response to the main topic or to comment on another user's reply.

Report a Post



If you receive an inappropriate message, notice spam, or want to report any member-created content, use the 'Report' button located above or below each post.

A screenshot of a 'Report to Administration' form. The form has a title 'Report to Administration' in the top left corner and a close button (an 'x' in a square) in the top right corner. Below the title is a large text input field with the placeholder text 'Write message'. At the bottom right of the form is a blue button labeled 'Send Report'.

After you click the Report button, you will be asked to state your reasons for reporting abuse. Forum admins will receive a message and then take a closer look at the situation.

This report is visible only to **platform administrators**, who can take appropriate action.

Topic Subscription

Subscribe To This Topic

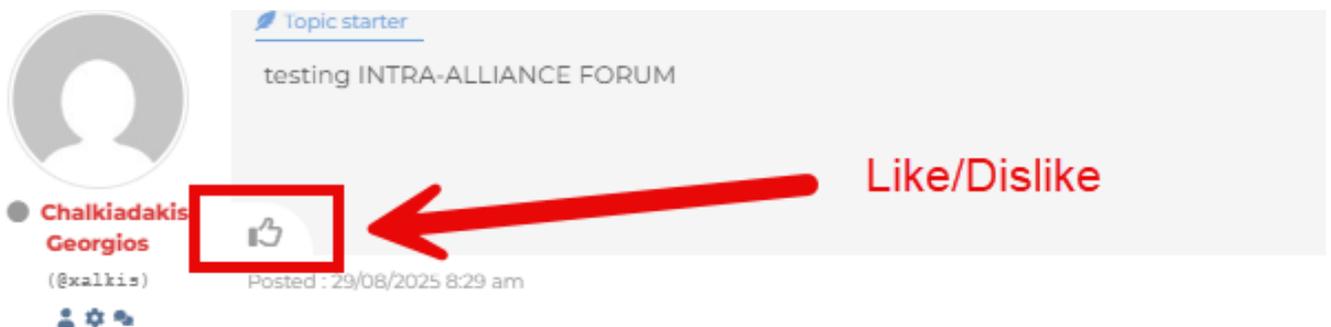
Forum Subscription

Subscribe for new topics – This allows you subscribe to new topics.

You will be asked to confirm your subscription via email.

Click on “Confirm my subscription” link and start getting new topic notification emails

Like



You can click the Like button, and it will appear on the member's profile page.

Edit Topics and Posts

Topic Title	Views	Posts	Participants
 This is a test User Test, 2 days ago	1	1	No replies

In case you need to change something in a posted topic or in a reply you can Edit it, by clicking on the Title of the Topic. This is available for all posts and replies.

File Attachments

Attach File: Δεν επιλέχθηκε κανένα αρχείο.
MAXIMUM ALLOWED FILE SIZE IS 10MB

Private Topic

Click the [Browse] button and locate the file. Once you have selected a file. This file will automatically be uploaded and attached to this topic/post once topic is submitted.

Any questions?

Please send an email to
helpdesk@ingenium-university.eu

<https://ingenium-university.eu/intra-alliance>



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