



# INGENIUM Intra-Alliance

*CRM Moderators manual*

# CRM Moderation

If you are a moderator of a CRM group, you will see a **Manage** option within your group. Click on **Manage** to access the **Join Requests** section, where you can view all pending membership requests. From there, you can choose to **Approve** or **Reject** each request.

The screenshot displays the interface for a CRM group named 'WP03'. The group is a 'Public Group' created '3 days ago'. The navigation bar includes 'Home', 'Members' (53), and 'Manage'. The 'Join Requests' section shows 1 request. A search bar is present with a 'SEARCH' button. Below, a table titled 'Pending Join Requests' lists a request from 'User Test' with email 'demouser@demouser.com' requested on '2026-03-30 22:12:19'. The 'Actions' column for this request contains 'Approve' and 'Reject' buttons.

User	Email	Requested At	Actions
User Test	demouser@demouser.com	2026-03-30 22:12:19	Approve Reject

***Any questions?***

Please feel free to ask any questions

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