



INGENIUM
European University

INGENIUM local student events

Guidelines for students and student organisations · 2026/2027

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1. The initiative in brief

INGENIUM local student events fund small, student-led initiatives that bring the INGENIUM European University and its opportunities to life on your own campus.

Item	Detail
Official name	INGENIUM local student events (listed in the INGENIUM Student Calendar 2026/2027 as “student-led events”)
Purpose	To support local initiatives that promote INGENIUM and the opportunities offered by the Alliance in a local context, and that help more students discover what INGENIUM can offer them.
Who can submit	Students and student organisations at any of the ten INGENIUM partner universities
How the call works	One joint call and one common proposal form. Proposals are assessed on a rolling basis and events are implemented locally.
Round 1	Opens 1 October 2026 · rolling submission · events from January 2027
Round 2	Opens January 2027 · rolling submission · events from spring 2027
How to submit	By email to the local INGENIUM office at your university, with ingenium@uniovi.es in copy (CC), attaching the proposal form (Annex 1)
Funding	Up to EUR 3,000 per event
Decision	Taken by your own university, which is also your point of contact throughout
Implementation	In collaboration with the INGENIUM local student board at your university

Table 1. INGENIUM local student events at a glance.

Why this initiative exists

INGENIUM’s own community questionnaire shows that students who take part in INGENIUM activities rate them very highly, but many students never hear about them. Around half of the students who had not taken part said they did not know they could. Students themselves are often the most credible messengers for other students. Local student events put that insight into practice: students design events for their peers, on their own campus, in their own language and style.

Local student events and INGENIUM Student Partnerships

Local student events sit below the threshold of the INGENIUM Student Partnerships. If your idea is a larger project run with students from other INGENIUM universities over several months, apply to the Student Partnerships instead.

	Local student events	INGENIUM Student Partnerships
Typical scale	One event or a short series of events on one campus (it may include online participants from other partners)	A project run by a cross-partner student team
Team	An individual student, a group of students or a student organisation from one university	Students from several INGENIUM universities working together
Funding	Up to EUR 3,000 per event, from the envelope set by your university	Project funding; each partner sets aside a recommended €5,000–€10,000 for the round
Timing	Rolling from 1 October 2026; second round from January 2027	Deadline 18 December 2026; projects run February–July 2027

Table 2. How local student events differ from INGENIUM Student Partnerships.

2. Who can submit

- **Individual students** enrolled at one of the ten INGENIUM partner universities, at bachelor, master or doctoral level.
- **Groups of students** from the same university. Name one lead contact who is responsible for the proposal and the follow-up.
- **Student organisations:** student unions, local student boards, student associations and societies, and ESN sections or similar groups. The proposal is signed by a representative of the organisation.
- Students from other INGENIUM universities, INGENIUM Ambassadors, the Student Board and local stakeholders may be involved as co-organisers or guests. This is welcome but not required.
- The lead proposer must still be a student at the time the event takes place.

STUDENT-LED MEANS

The event must be student-led. Staff at the INGENIUM local office can advise and help with logistics, but the idea, the design and the delivery belong to students.

3. What types of events are eligible

Any student-led event is eligible if it has a clear **INGENIUM component**. Your event should do at least one of the following:

1. **Promote INGENIUM and its opportunities locally**, for example the INGENIUM Student Calendar, Blended Intensive Programmes (BIPs), challenge-based mobility, the course

catalogue, micro-credentials, joint programmes and Pathways, internships, the collaborative thesis or the Student Partnerships.

2. **Foster collaboration between INGENIUM students**, for example by bringing local students together with incoming students from partner universities, or by connecting online with students on another INGENIUM campus.
3. **Align with INGENIUM priorities**: sustainability, inclusion and equal opportunity, multilingualism and cultural diversity, wellbeing, entrepreneurship and innovation, and European values and democratic engagement.

Eligible formats include:

Format	What it can look like
Hackathons and challenges	A short team challenge on a real local problem linked to an INGENIUM priority, with an INGENIUM information moment built in
Information and opportunity events	An “INGENIUM opportunities day”, a stand at a welcome week or a fair, a lunchtime session on how to apply
Campus and community events	Cultural evenings, Europe-themed events, sports or social events that carry an INGENIUM message
Workshops and talks	Peer-to-peer sessions with students who have taken part in INGENIUM activities; skills workshops
Multilingual and intercultural events	Language cafés or tandems with incoming INGENIUM students
Online or hybrid events	An event on your campus that connects live with students from other INGENIUM campuses
Campaigns	A short, time-bound promotional campaign on campus or on social media, for example with posters, QR codes and short videos

Table 3. Formats eligible as INGENIUM local student events.

What is not eligible

The following cannot be funded:

- Events with no INGENIUM component, or where INGENIUM appears only as a logo.
- Commercial or profit-making activities.
- Costs already covered by another source, including Erasmus+ or other INGENIUM funding (no double funding).
- Events that are not open to all eligible students on an inclusive, non-discriminatory basis.
- Larger cross-partner projects: apply to the INGENIUM Student Partnerships instead.

4. Examples of eligible activities

These examples are for inspiration only. Students are free to propose formats that do not exist yet.

Example	INGENIUM component
“Your year with INGENIUM” information evening in March, before the April round: short talks by students who took part in a BIP or a challenge-based mobility, a Q&A on how to apply, and a QR code to the Student Calendar	Promotes the opportunities for 2027/2028 at the moment students can apply
Sustainability hackathon (one or two days) on a challenge proposed by the city or a local company, with an online jury member from another INGENIUM university	Alliance priority (sustainability) and collaboration between INGENIUM students
INGENIUM language café series with incoming students from partner universities, ending with a short presentation of INGENIUM mobility opportunities	Multilingualism; collaboration between INGENIUM students; promotion
INGENIUM stand at a student association fair or welcome week , run by the association with INGENIUM Ambassadors and printed materials	Local visibility of INGENIUM and the Student Calendar
Wellbeing week activity co-organised with a partner campus, with a live online session connecting both groups of students	Alliance priority (wellbeing); collaboration between INGENIUM students
“INGENIUM in 60 seconds” video challenge : students produce short videos about an INGENIUM opportunity; the best are shown at a campus screening	Student-created promotion of INGENIUM in a format students recognise
Europe Day event (9 May) on European values and democratic engagement, featuring the INGENIUM European Campus	Alliance priority (European values); local visibility

Table 4. Examples of INGENIUM local student events.

TIP: TIME YOUR EVENT WELL

An information event in January or February is too late for the second-semester deadlines, but ideal for the **April round**, when everything for 2027/2028 opens together: Pathways, BIPs, challenge-based mobility, the collaborative thesis, internships and a new round of Student Partnerships.

5. Funding

- **Funding source.** Local student events are funded from the amount each partner university has set aside for student-led events, within the Next INGENIUM budget for the Engaged European Campus (Work Package 7).

- **Maximum amount per event: EUR 3,000.** Local student events are designed for amounts below the Student Partnerships level, and smaller requests are welcome.
- **Administered locally.** Your university pays or reimburses costs through its own procedures and in line with its institutional rules on the use of INGENIUM funds. Your local INGENIUM office will tell you which costs can be covered and how.
- **Typical costs:** materials and printing, catering, room or equipment hire, small prizes, online tools, and the travel of a guest where this is justified. Eligible costs depend on each university's institutional rules, so always check with your local INGENIUM office.
- **In-kind support** can also be requested, such as rooms, equipment, promotional materials or help from the local communication team.
- **No double funding.** Costs covered by another source cannot be charged again.

BEFORE YOU APPLY

Contact your local INGENIUM office **before** you submit. It can confirm the amount available, the eligible costs and the payment route at your university. The contacts are listed in Section 10.

6. How to apply

1. **Contact your local INGENIUM office** to discuss your idea and check the eligible costs (recommended).
2. **Complete the proposal form** (Annex 1, Part A).
3. **Send it by email** to the local INGENIUM office at your university, with **ingenium@uniovi.es in CC**, attaching the completed form.
4. **Submit early.** The call is rolling, but send your proposal at least **four weeks** before the event, so there is time for approval, payment arrangements and promotion.
5. **Receive the decision.** Your university takes the decision and sends you feedback.

Application template

Attach the **INGENIUM local student events proposal form (Annex 1, Part A)** to your email. It is the only document required. You may add supporting material, such as a draft programme or a poster, but this is optional.

Section of the form	What you provide
1. Who is proposing the event	Lead proposer, university, study level and programme; team members or student organisation

Section of the form	What you provide
2. The event	Title, type, summary, dates, venue and format, language(s), expected participants, programme
3. The INGENIUM component	How the event connects with INGENIUM, the priorities it addresses, the opportunities it presents and how you will reach new students
4. Inclusion and accessibility	How the event is open and welcoming to all students
5. Budget	Cost items and amounts (maximum EUR 3,000), other funding and in-kind support
6. Visibility and follow-up	INGENIUM and EU visibility, and how you will document the event
7. Declaration	Commitments, signed by the lead proposer (and a representative, for student organisations)

Table 5. Contents of the proposal form to attach to your email. Save the file as LSE_[university acronym]_[short title]_Proposal (Word or PDF).

7. Assessment and decision

Proposals are assessed on a rolling basis by your own university, which is your point of contact from submission to report. It assesses each proposal against the criteria below and the funding available within its envelope, and takes the decision. Every proposer receives a decision and feedback.

Approved events are implemented in collaboration with the **INGENIUM local student board** at your university, which can help with the programme, promotion and reaching students.

Indicative criteria:

Criterion	Guiding question
INGENIUM component	Does the event clearly promote INGENIUM and its opportunities, connect INGENIUM students, or advance an Alliance priority?
Reach	Will it reach students who do not yet know INGENIUM, not only those who already do?
Student leadership	Is it designed and run by students, for students?
Feasibility and budget	Is the plan realistic, and is the budget clear and proportionate?
Inclusion	Is the event open, accessible and welcoming to all students?
Follow-up	Will participants leave knowing what they can apply for next, and how?

Table 6. Indicative assessment criteria.

8. Key dates

When	What
1 October 2026	INGENIUM Student Calendar published; round 1 opens (rolling)
From January 2027	Round 1 events take place; round 2 opens (rolling)
From spring 2027	Round 2 events take place
April 2027	The April round opens all INGENIUM opportunities for 2027/2028: a key moment to promote
At least four weeks before each event	Proposal sent to your local INGENIUM office
Within four weeks after each event	Short event report sent (Annex 1, Part B)
June–July 2027	Review of the student cycle, informed by your reports and feedback

Table 7. Key dates for INGENIUM local student events 2026/2027.

9. If your event is approved

- **Visibility.** Use the INGENIUM logo and the EU emblem with “Co-funded by the European Union” on all posters, slides, social media visuals and printed materials. Your local INGENIUM office can provide the files.
- **Promote the opportunities.** Point participants to the INGENIUM Student Calendar and to the contact point at your university, for example with a QR code.
- **Name INGENIUM.** Say clearly that the event is part of INGENIUM, so that participants connect what they experience with the Alliance.
- **Document the event.** Keep an attendance record, take photos (with participants’ consent) and collect short feedback from participants.
- **Work with the local student board.** Plan and deliver the event together with the INGENIUM local student board at your university.
- **Report.** Send the short event report (Annex 1, Part B) to your local INGENIUM office, with ingenium@uniovi.es in CC, within **four weeks** after the event.
- **Invite participants onward.** Encourage participants to apply for the next INGENIUM opportunity, including the next round of local student events.

10. Other important information

- **Contacts.** Your local INGENIUM office is your point of contact for your proposal, funding, eligible costs, payment and the decision (Table 8). General questions about the call: ingenium@uniovi.es.
- **Support.** The INGENIUM local student board works with you on the implementation, and INGENIUM Ambassadors (November 2026 to May 2027) can support promotion.
- **Recognition.** INGENIUM is exploring how student engagement can be recognised, for example through certificates, awards or digital credentials. Ask your local INGENIUM office what is available at your university.
- **Data protection.** Participants' personal data, attendance lists and photos must be handled in line with your university's data protection rules and the GDPR.
- **Language.** Events may be held in the local language, in English or in several languages. State the language(s) in your proposal.

Local INGENIUM offices

Partner university	Local INGENIUM office
University of Oviedo (UNIOVI)	oficinaingenium@uniovi.es
Medical University – Sofia (MUS)	m.kasnakova@mu-sofia.bg
University of Crete (UoC)	ingenium@uoc.gr
Karlsruhe University of Applied Sciences (HKA)	ingenium@h-ka.de
South-Eastern Finland University of Applied Sciences (Xamk)	ingenium@xamk.fi
University “G. d’Annunzio” of Chieti-Pescara (Ud’A)	marcello.costantini@unich.it
University of Skövde (HS)	mikael.ejdeback@his.se
Munster Technological University (MTU)	ingenium@mtu.ie
University of Rouen Normandy (URN)	ligia.livanu@univ-rouen.fr
“Gheorghe Asachi” Technical University of Iași (TUIASI)	irina.lungu@academic.tuiasi.ro

Table 8. Contacts of the local INGENIUM offices. Send your proposal to the office at your own university, with ingenium@uniovi.es in CC.

11. Checklist before you send

- ☐ I have discussed my idea and the eligible costs with the local INGENIUM office at my university (recommended).
- ☐ My event has a clear INGENIUM component (Section 3).

- ☐ All sections of the proposal form (Annex 1, Part A) are complete, including the budget.
- ☐ The requested amount does not exceed EUR 3,000 and no cost is funded twice.
- ☐ The declaration is signed (by a representative, for student organisations).
- ☐ The file is named LSE_[university acronym]_[short title]_Proposal.
- ☐ The email goes to the local INGENIUM office at my university, with ingenium@uniovi.es in CC, and the form is attached.
- ☐ I am submitting at least four weeks before the event.

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